

CHECK LIST OF RELEVANT DOCUMENTS FOR ENDORSEMENT IN THE CUSTOMER'S RECORD AS PER CASE

GENERAL REQUIREMENT

A. INDIVIDUAL

- Check whether the **ASSIGNOR(S)** has submitted the following documents:-
- Request Letter for Assignment (**As per Format F-1**);
 - Endorsement Form duly signed and witnessed (**As per Format F-2**);
 - Affidavit confirming assignment duly notarized (**As per Format F-3**);
 - Agreement to Sell / Allotment Letter and all original Money Receipts, Possession Certificate (if any) for endorsement;
 - No dues Certificate, Original Permission to Mortgage letter and other documents received from Bank/financial institution, if loan is taken against the unit;
 - Signature Verification from the Bank / gazetted officer / Oath Commissioner;
 - Three Photographs duly self attested;
 - Photocopy of PAN Card and valid ID Proof like Passport / Voter ID card / Driving License / Ration Card with photo etc. duly notarized or self attested;
 - Affidavit in case of loss of Original Documents along with copy of FIR (**As per format F-4**)
- Check whether the **ASSIGNEE(S)** has submitted the following documents:-
- Affidavit cum indemnity confirming assignment duly notarized (**As per Format F-5**);
 - Endorsement form duly signed and witnessed;
 - Signature Verification from the Bank / Gazetted Officer / Oath Commissioner;
 - Three Photographs duly self attested;
 - Photocopy of PAN Card and valid ID Proof like Passport / Voter ID Card / Driving License / Ration Card with photo etc. duly notarized or self attested;
 - Address Proof like – Copy of Electricity / Water / Telephone Bill, Rent / Lease Deed duly notarized.

B. IN CASE OF PROPRIETARY FIRM:

Apart from the aforesaid documents, the Assigner / Assignee (as the case may be) shall submit the following additional documents:-

- Certified Copy of Tender Identification No. (TIN);
- Certified Copy of Sales Tax / VAT Registration.

C. IN CASE OF PARTNERSHIP FIRM:

Apart from the aforesaid documents from any or all partners, the Assigner / Assignee (as the case may be) shall submit the following additional documents:-

- Authority Letter for other partners, authorizing the signatory to sign and execute the endorsement papers (**As per Format F-6 & F-7**);
- List of present Partners duly certified;
- Certified copy of Partnership Deed;
- Permanent Account No. of the Firm
- Registration Certificate of the Firm.

D. IN CASE OF COMPANY

Apart from the aforesaid documents from its Authorized Signatory, the Assigner / Assignee (as the case may be) shall submit the following additional documents:-

- Certified Copy of Board Resolution authorizing the Authorized Signatory to sign and execute the endorsement papers (As per **Format F-8 & F-9**)
- List of present Directors duly certified;
- Permanent Account No. of the Company ;
- Certified Copy of Memorandum and Articles of Association.

E. IN CASE OF HUF:

Apart from the aforesaid documents, the Assigner / Assignee (as the case may be) through their KARTA shall submit the following additional documents:-

- Certified copy of list of co-parceners / Beneficiaries
- No objection for co- parceners / Beneficiaries for assignment of allotment right (As per **Format F-10 & F-11**)
- Certified copy of Permanent Account No.

F. POWER OF ATTORNEY CASE

- The Power of Attorney both by Assignor or the Assignee should be duly executed and Registered / Notarized.
- The power of Attorney received from any foreign country, shall be attested by the Indian Embassy or the Consulate General of India in the foreign country or Notary public in the foreign country. The same shall be duly stamped in India by the concerned Collector of Stamp within 90 days of receiving in India.

NOTE : Signature of both seller & buyer on back side of Receipt and Agreement to Sell

To,
Dwarkadhis Projects Pvt. Ltd.,
707, Gopal Heights,D-9,
Netaji Subhash Place,
Pitampura,
New Delhi – 110034

Dated : _____

Sub: Request for endorsement of allotment by the Assignor(s)

Dear Sir,

I/We, the undersigned, have been allotted an Apartment / Shop (hereinafter referred to as “Unit”) bearing No. _____, admeasuring _____sq. ft. (approx.) by the Company as per the provisional layout plan in its project _____situated at Sector-24, Dharuhera, Distt. Rewari, Haryana. I/We request you to assign my / our allotment rights in respect of the aforesaid unit in favour of the following assignee(s):

1. Mr./Ms. _____S/DW of _____
R/o _____
2. Mr./Ms. _____S/DW of _____
R/o _____

I/We hereby request you to execute the necessary Allotment Letter / Agreement to Sell in respect of aforesaid unit or to endorse Allotment Letter / Agreement to Sell and payment receipts in respect of aforesaid unit in favour of aforesaid assignee(s) in due course of time.

I/We hereby confirm that I/We shall have no claim whatsoever on the company with regard to the aforesaid unit after it is endorsed in the name(s) of the aforesaid assignee(s).

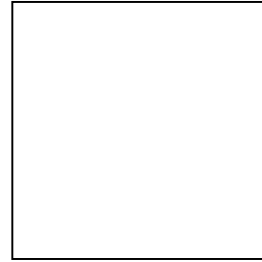
Thanking you,

Yours truly,

Name: _____
S/o D/o W/o _____
Address _____

ENDORSEMENT FORM (F-2)

From : _____



To : **Dwarkadhis Projects Pvt. Ltd.,**
707, Gopal Heights,D-9,
Netaji Subhash Place,
Pitampura,
New Delhi – 110034

**Re: Apartment / Shop No. _____ (hereinafter referred to as “Unit”) in the Project
_____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana**

Dear Sir,

I/We have been allotted the said Unit admeasuring approx. _____sq. ft. (approx.) in the aforesaid project by the Company. However, the Agreement to Sell is yet to be / already been executed by the company in my / our favour. In the mean time, due to personal reasons, I / We wish to endorse / assign all my / our rights and interest whatsoever, pertaining to the said Unit, including payments made in that regard, in favour of my / our under mentioned nominee(s). It is requested that all my / our rights and interest pertaining to the said Unit may please be endorsed / assigned in favour of:

1. Mr./Ms. _____ S/W/D of _____ &
 2. Mr./Ms. _____ S/W/D of _____ R/o
- _____ [(hereinafter referred to as

Assignee(s)]. I/We hereby confirm that I/we am/are now left with no right, claim or interest of any nature in the aforesaid Unit. Now onwards, the above named Assignee(s) shall become the Allottee/Buyer in my / our place and will comply with and abide by all the terms and conditions of the Allotment Letter / Agreement to Sell of the said unit.

Witness : _____

Date : _____ Place : _____

ASSIGNOR(S)

I/We _____, S/W/D of _____ & R/o _____ do hereby confirm and accept the above endorsement / assignment in my / our favour and request you to change the right to purchase and above said Unit in my / our name. I/ We, further confirm that I/We have read and understood the terms and conditions of allotment and undertake to abide by all the terms and conditions of the Allotment Letter / Agreement to Sell of the said Project, in respect of the above mentioned unit.

Witness: _____

Date : _____ Place: _____

ASSIGNEE(S)

Endorsement, with regard to assignment of allotment right and substitution in the name of “Allottee(s) / Buyer(s)” is made in favour of :-

1. Mr./Ms. _____ S/W/D of _____ &
 2. Mr./Ms. _____ S/W/D of _____ R/o
- _____ subject to the condition that he/she/they

shall comply with all the terms and conditions of Allotment Letter / Agreement to Sell.

For DEVELOPER / SELLER

Dated : _____

(AUTHORISED SIGNATORY)

DETAILS OF ASSIGNOR

1. _____ 2. _____

DETAILS OF ASSIGNEE

1. **First Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

2. **Second Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

3. **Payment Plan Option:** [] Down Payment Plan [] Installment Plan

PAYMENT PARTICULARS

Sl. No.	Receipt No.	Receipt Date	Amount	Endorsed (Yes / No)
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____
(6)	_____	_____	_____	_____
(7)	_____	_____	_____	_____
(8)	_____	_____	_____	_____
(9)	_____	_____	_____	_____
(10)	_____	_____	_____	_____

(VERIFIED BY)

ASSIGNOR COPY

ASSIGNEE COPY

OFFICE COPY

DETAILS OF ASSIGNOR

1. _____ 2. _____

DETAILS OF ASSIGNEE

1. **First Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

2. **Second Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

3. **Payment Plan Option:** [] Down Payment Plan [] Installment Plan

PAYMENT PARTICULARS

Sl. No.	Receipt No.	Receipt Date	Amount	Endorsed (Yes / No)
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____
(6)	_____	_____	_____	_____
(7)	_____	_____	_____	_____
(8)	_____	_____	_____	_____
(9)	_____	_____	_____	_____
(10)	_____	_____	_____	_____

(VERIFIED BY)

ASSIGNOR COPY

ASSIGNEE COPY

OFFICE COPY

DETAILS OF ASSIGNOR

1. _____ 2. _____

DETAILS OF ASSIGNEE

1. **First Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

2. **Second Assignee Mr. / Mrs. / Ms.** _____
Son/Wife/ Daughter of _____
Date of Birth _____
Profession _____ Designation _____
Correspondence Address _____
Tel. Res. _____ Off. _____ Mobile _____
Fax No. _____ E-Mail _____
Permanent Account No. (PAN) _____

3. **Payment Plan Option:** [] Down Payment Plan [] Installment Plan

PAYMENT PARTICULARS

Sl. No.	Receipt No.	Receipt Date	Amount	Endorsed (Yes / No)
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____
(6)	_____	_____	_____	_____
(7)	_____	_____	_____	_____
(8)	_____	_____	_____	_____
(9)	_____	_____	_____	_____
(10)	_____	_____	_____	_____

(VERIFIED BY)

ASSIGNOR COPY

ASSIGNEE COPY

OFFICE COPY

(On Rs. 10/- from seller to be attested by Oath Commissioner / Notrary)

AFFIDAVIT

I/We _____ S/D/W of _____ R/o _____, do hereby solemnly affirm and declare as under:

1. That my / our Permanent Account No. is _____ and I/We are regularly assessed to income tax in circle / ward No. _____ / not assessed to income tax.
2. That I/We had applied for allotment of an Apartment / Shop (hereinafter referred to as "Unit") bearing No. _____, admeasuring _____ sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 (hereinafter referred to as the "Company").
3. That the Company has allotted Unit No. _____ of tentative size _____ sq. ft. (approx.) in the aforesaid project to me/us.
4. That I/We have out of my/our own consent and sweet will assign the aforesaid allotment and have relinquished all my/our rights, titles and claims whatsoever in favour of Mr./ Ms. _____ S/W/D of _____ R/o _____ and shall have no claim over the aforesaid allotment / unit or against the Company hereinafter
5. That I/we have settled and completed the transaction of assignment of aforesaid unit with the aforesaid assignee and undertake not to backtrack / withdraw such assignment once the request for assignment is made to the Company.

DEPONENT(S)

VERIFICATION:

Verified at _____ on this _____ day of _____ 2011 that the contents of Para 1 to 5 of above affidavit are true to the best of my / our knowledge & belief and nothing material has been concealed.

DEPONENT(S)

(AFFIDAVIT ON RS. 10/- STAMP PAPER BY THE ASSIGNOR IN CASE OF LOSS OF MONEY RECEIPTS / AGREEMENT TO SELL / ALLOTMENT LETTER DULY ATTESTED BY OATH COMMISSIONER / NOTARY)

AFFIDAVIT

I/ We _____ S/W/D of _____ R/o _____, do hereby solemnly affirm and declare as under:

1. That I/we had booked one Apartment / Shop (hereinafter referred to as "Unit) bearing No. _____, admeasuring _____sq. ft. (approx.) in its project _____situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 (hereinafter referred to as the "Company").
2. That I/we state that the original copy of following documents have been issued to me/us by the said company in respect of the said Allotment and the following original documents have been lost or misplaced by me/us and are not traceable.
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
3. That I/We have lodged a complaint with _____police station vide FIR/Station Dairy No. _____dated _____(A copy of the FIR is enclosed herewith)
4. That I/We state that the said document(s) has / have neither been handed over by me/us to any person or party by way of security nor any mortgage or charge has been created by me / us on the said unit on the strength of the said document(s).
5. That I/We have requested the said Company for issue of duplicate document(s). In consideration of my / our request, in case the said Company suffers any loss or damage of any kind, I/we shall be liable to make good the same to the said Company and keep the said Company indemnified.
6. That I/we state that in case I/we transfer the said unit, I/we undertake to disclose the above fact to the intending Purchaser who shall have no claim of any kind against the Company and the Company shall be free to make any requisitions from the intending Purchaser to safeguard its position before making the transfer in favour of the intending Purchaser.

DEPONENT(S)

VERIFICATION:

I, _____above named Deponent do hereby verify that the contents of Para 1 to 6 of the above affidavit are true to the best of my / our knowledge & belief and nothing material has been concealed therefrom, verified at _____on _____this _____day of _____2011.

DEPONENT(S)

FORMAT (F-5)

**(TO BE EXECUTED ON STAMP PAPER OF RS. 100/- BY THE ASSIGNEE DULY ATTESTED BY
OATH COMMISSIONER / NOTARY)**

AFFIDAVIT CUM INDEMNITY

I/we _____ S/D/W of _____ R/o _____, do hereby solemnly affirm, declare, undertake and agree to indemnify as under:

1. That I/We am/are the nominee / assignee of _____, S/W/D of _____, R/o _____ [hereinafter referred to as the "Allottee(s)"] with regard to allotment of Apartment / Shop bearing No. _____, admeasuring _____ sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 (hereinafter referred to as the "Company").
2. That the said Allottee(s) has / have assigned his / their rights in the allotment of the said unit in my/our favour and have requested the said Company to endorse the allotment in my / our favour as per procedure of the Company.
3. That I/we have settled and paid all dues and payments to the said allottee(s) and nothing remains to be paid or done by me/us and hence I/we request the Company to execute the endorsement of the said Unit in my / our favour and execute the sale deed for the said Unit on my / our compliance of the requisite formalities including payments, if any.
4. That I/we have checked and verified the antecedents of the allottee(s) and am/ are satisfied that the request for Endorsement / Assignment in my / our favour is / are made by the proper allottee(s) and the Assignment / Endorsement Form is correct in all respect and necessary compliances have been done.
5. That I/we have further examined the tentative plans, designs, and specifications of the said unit and has / have agreed that the Company / Competent Authority may effect such variations / changes and modifications therein, as may be necessary or as it may deem appropriate and fit. The necessary changes / alterations may involve change in its area, dimension, size, location, number boundaries etc.
6. That in case the said allottee(s), raises any objection against the endorsement subsequently on any ground whatsoever, I/we shall be liable for the consequences and undertake to indemnify the said Company for all or any losses resulting to the said Company for endorsing the allotment of the said Unit in my / our name on my / our aforesaid representations.
7. That if the claim of the allottee(s) towards the allotment of the said Unit after its endorsement in my / our favour by the Company is held to be paramount to my/our claim, I/we will not hold the Company liable / responsible in any manner and surrender the said Unit in favour of the said allottee(s) and settle my/our accounts with the said allottee(s) on my / our own keeping the Company out of any litigation, loss or damages.
8. That after endorsement of the allotment of the said Unit in my/our favour, I/we undertake to comply with the terms of allotment and Agreement to Sell and the rules and regulations of the Govt. as may be applicable and shall make all payments falling due to the Company or any other agency as and when demanded by the Company / such agency on any account.

DEPONENT(S)

VERIFICATION:

Verified at _____ on this _____ day of _____ 2011 that the contents of Para 1 to 8 of above affidavit cum indemnity are to the best of my / our knowledge & belief and nothing material has been concealed therefrom.

DEPONENT(S)

(TO BE GIVEN BY THE ASSIGNOR PARTNERSHIP FIRM ON LETTERHEAD)

To,
Dwarkadhis Projects Pvt. Ltd.,
707, Gopal Heights,
D-9, Netaji Subhash Place,
Pitampura,
New Delhi – 110034

Dated : _____

Reg.: Request for assignment of Allotment Right by the Assignor

Dear Sir,

Referring to the captioned matter, we would like to inform you that, we have been allotted an Apartment / Shop bearing No. _____, admeasuring _____ sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034. We would like to request you to assign the right of the Partnership firm in respect of the aforesaid unit in favour of the following assignee(s):

1. Mr. _____ S/o _____
R/o _____
2. Mr. _____ S/o _____
R/o _____

We, therefore, request the Company to execute necessary Allotment Letter / Agreement to Sell in respect of aforesaid unit or to endorse the Allotment Letter / Agreement to Sell and payment receipts in respect of aforesaid unit in favour of the aforesaid assignee(s) in due course of time.

Further, we, the remaining partners of the Partnership firm hereby authorize Mr./Ms. _____ (Partner) to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop for and on behalf of the Partnership Firm and to do all such acts, deeds and things which may be necessary in this regard.

Thanking you,

For _____

(Name)
PARTNER

(Name)
PARTNER

(Name)
PARTNER

(TO BE GIVEN BY THE ASSIGNEE PARTNERSHIP FIRM ON LETTERHEAD)

To,
Dwarkadhis Projects Pvt. Ltd.,
707, Gopal Heights, D-9,
Netaji Subhash Place,
Pitampura,
New Delhi – 110034

Dated : _____

Reg.: Request for assignment of Allotment Right by the Assignee

Dear Sir,

Referring to the captioned matter, we wish to have the assignment of allotment right in the name of our Partnership firm in respect of Apartment / Shop bearing No. _____, admeasuring _____ sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 from the following Allottee(s):

1. Mr. _____ S/o _____
R/o _____

2. Mr. _____ S/o _____
R/o _____

We, therefore, request the Company to endorse the aforesaid unit in the name of the Partnership Firm. Further, we the remaining partners of the Partnership firm hereby authorize Mr./Ms. _____ (Partner) to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop for and on behalf of the Partnership Firm and to do all such acts, deeds and things which may be necessary in this regard.

Thanking you,

For _____

(Name)
PARTNER

(Name)
PARTNER

(Name)
PARTNER

FORMAT (F-8)

(TO BE GIVEN BY THE ASSIGNOR COMPANY ON LETTERHEAD)

CERTIFIED TRUE COPY OF THE BOARD RESOLUTION PASSED BY BOARD OF DIRECTORS OF THE COMPANY IN THEIR MEETING HELD ON ____DAY OF _____2011 AT ____ A.M./P.M. AT _____

“RESOLVED THAT consent of the Board of Directors be and is hereby accorded to assign its allotment right in respect of Apartment / Shop bearing No. _____, admeasuring _____sq. ft. (approx.) in its project _____situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 in favour of Mr./Ms. _____ S/W/D of _____ R/o _____.

RESOLVED FURTHER THAT Mr. / Ms. _____, (Designation) _____of the Company be and is hereby authorized to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop and to do all such acts, deeds and things which may be necessary in this regard.”

Certified to be True Copy

For M/s. _____

DIRECTOR

Signature of Mr./Ms. _____

Signature Attested

DIRECTOR

(TO BE GIVEN BY THE ASSIGNEE COMPANY ON LETTERHEAD)

CERTIFIED TRUE COPY OF THE BOARD RESOLUTION PASSED BY BOARD OF DIRECTORS OF THE COMPANY IN THEIR MEETING HELD ON ____DAY OF _____2011 AT ____ A.M./P.M. AT _____

“RESOLVED THAT consent of the Board of Directors be and is hereby accorded to have the assignment of allotment right in the name of the Company in respect Apartment / Shop bearing No. _____, admeasuring _____sq. ft. (approx.) in its project _____situated at Sector-24, Dharuhera, Dist. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 from the present Allottee(s) Mr./Ms. _____S/W/D of _____

R/o _____

RESOLVED FURTHER THAT Mr. / Ms. _____, (Designation) _____ of the Company be and is hereby authorized to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop and to do all such acts, deeds and things which may be necessary in this regard.”

Certified to be True Copy

For M/s. _____

DIRECTOR

Signature of Mr./Ms. _____

Signature Attested

DIRECTOR

(TO BE GIVEN BY THE ASSIGNOR HUF)

To,
Dwarkadhis Projects Pvt. Ltd.,
707, Gopal Heights,
D-9, Netaji Subhash Place,
Pitampura,
New Delhi – 110034

Dated : _____

Reg.: Request for assignment of Allotment Right by the Assignor (HUF)

Dear Sir,

Referring to the captioned matter, we the co-parcener(s) of _____ Hindu Undivided Family (hereinafter referred to as HUF) would like to inform you that, the HUF has been allotted a Apartment / Shop bearing No. _____, admeasuring _____sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034. We have no objection, if the allotment right of the aforesaid unit is assigned by _____(HUF) through its Karta Mr. _____ in favour of the following assignee(s):

1. Mr. _____ S/o _____
R/o _____
2. Mr. _____ S/o _____
R/o _____

We, therefore, request the Company to execute necessary Allotment Letter / Agreement to Sell in respect of aforesaid unit or to endorse the Allotment Letter / Agreement to Sell and payment receipts in respect of aforesaid unit in favour of the aforesaid assignee(s) in due course of time.

Further, we, the co-parceners hereby authorize the Karta of HUF to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop for and on behalf of the HUF and to do all such acts, deeds and things which may be necessary in this regard.

Thanking you,

For _____

(Name)
CO-PARCENER

(Name)
CO-PARCENER

(Name)
CO-PARCENER

(TO BE GIVEN BY THE ASSIGNEE HUF)

To,
Dwarkadhis Projects Pvt. Ltd.,
707, Gopal Heights,
D-9, Netaji Subhash Place,
Pitampura,
New Delhi – 110034

Dated : _____

Reg.: Request for assignment of Allotment Right by the Assignee (HUF)

Dear Sir,

Referring to the captioned matter, we the co-parcener(s) of _____ Hindu Undivided Family through its Karta Mr./Ms. _____ (hereinafter referred to as HUF) wish to have the assignment of allotment right in the name of our HUF in respect of Apartment / Shop bearing No. _____, admeasuring _____ sq. ft. (approx.) in its project _____ situated at Sector-24, Dharuhera, Distt. Rewari, Haryana with Dwarkadhis Projects Pvt. Ltd., having its registered office at 707, Gopal Heights, D-9, Netaji Subhash Place, Pitampura, New Delhi – 110034 from the following allottees:

1. Mr. _____ S/o _____
R/o _____
2. Mr. _____ S/o _____
R/o _____

We, therefore, request the Company to endorse the aforesaid unit in the name of HUF. Further, we, the co-parceners hereby authorize the Karta of HUF to sign and execute necessary endorsement form, affidavits, undertakings, other documents & papers etc. in respect of assignment / endorsement of aforesaid Apartment / Shop for and on behalf of the HUF and to do all such acts, deeds and things which may be necessary in this regard.

Thanking you,

For _____

(Name)
CO-PARCENER

(Name)
CO-PARCENER

(Name)
CO-PARCENER